

LEGISLATIVE FACT SHEET

DATE: 06/15/18

BT or RC No: _____
(Administration & City Council Bills)

SPONSOR: Housing & Community Development Division/Neighborhoods Department/Dennis
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Diana Seydlorsky, 255-8204, dianams@coj.net

Provide Name: Diana Seydlorsky

Contact Number: 255-8204

Email Address: dianams@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Please consider for legislation for the City Council to authorize the Mayor and Corporate Secretary to execute a Short Term Lease Agreement ("Lease") between the City and Inell Reid for Ms. Reid to lease 1011 Powhattan Street, Jacksonville, FL 32209 from the City until September 30, 2019 or when the Project, as defined in the Lease, is completed, whichever is first.

Ms. Reid currently owns a residence located at 601 James Street, Jacksonville, FL 32209. Ms. Reid was on the Housing and Community Development Division's waiting list for the Limited Repair Program. When Ms. Reid's name came up for eligibility, her income qualified her for assistance from the program, however the repairs to her home are substantial and Ms. Reid would not be able to live in the home while reconstruction takes place. The Housing Division would like to offer a lease to Ms. Reid for her to reside in City owned property located at 1011 Powhattan Street while reconstruction of her residence is completed by the Housing Division. The lease will be for no longer than one year, no rent will be charged, however all utilities must be paid by Ms. Reid and she shall be responsible for all regular maintenance of the property during her residence.

Please do not hesitate to contact me at 255-8204 or dianams@coj.net should you have any questions or require additional information.

APPROPRIATION: Total Amount Appropriated _____ as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville	From: _____	Amount: _____

Funding Source(s):	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Rental payments for this lease to be made in the form of the Tenant providing all utilities, maintenance and improvements on the property and in-kind services as outlined in the Short Term Lease Agreement.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:	Yes	No	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; padding: 5px; margin-top: 5px;"> Form of Short Term Lease Agreement attached. Oversight by Housing & Community Development Division. Agreement approved by OGC but still needs Risk Management approval. </div>
Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; height: 30px; margin-top: 5px;"></div>
Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Yes

No

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?

Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief: Diana Seydlorsky

Diana Seydlorsky
(signature)

Date: 6/15/18

Prepared By: Diana Seydlorsky

Diana Seydlorsky
(signature)

Date: 6/15/18

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Stephanie Burch, Director, Neighborhoods Department

(Name, Job Title, Department)

Phone: 255-8902

E-mail: stephanieb@coj.net

From: Diana Seydlorsky, Chief, Housing and Community Development

Initiating Department Representative (Name, Job Title, Department)

Phone: 255-8204

E-mail: dianams@coj.net

Primary Contact: Diana Seydlorsky, Chief, Housing and Community Development

(Name, Job Title, Department)

Phone: 255-8204

E-mail: dianams@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: jelsbury@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: _____
(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED